

INFORMATION UNDER SECTION 4 (1) (B)

INTRODUCTION

The Right to Information Act (RTI Act) aims to provide actual regime of Public Authority to enable citizens to access the information under the control of public authority in order to promote transparency and accountability in the working of such authority. Section 2(h) of the Act defines “Public Authority” as any authority or body or institution of self-governance established or constituted by or under the constitution or by law made by the Parliament or any State Legislature or by notification issued by the appropriate government. It includes body owned, controlled or substantially financed by the government. In accordance with the provisions contained in section 2(j) of the Act, Right to Information means right to information accessible under this Act which is held by or under control of public authority. This Information Handbook will enable the citizens to obtain information as to the provisions contained in various rules and regulations governing the Rajiv Gandhi University of Knowledge Technologies, Andhra Pradesh and related information.

1. Particulars of the Organization, Functions and Duties:

Particulars of the Organisation:

- In March of 2008, the AP Government created RGUKT with three Institutes through an Act of the Legislature as a full-fledged university which would initially admit approximately the top 1% of the rural students into the three residential Institutes located at RK Valley, Basara and Nuzvid.
- The first batch of about 6,500 tenth class passed out students was admitted into the six year integrated B.Tech program in August 2008. The initial selection was based on the 'Mandal Best' model wherein students securing the top marks in SSC examination in every mandal were selected.
- Prof. Raj Reddy, an icon in Artificial Intelligence, as the founding Chancellor of the University for a decade guided the educational philosophy of the University and also moulded the academic journey to maintain not only its uniqueness but create significant impact on the quality of outcome and the student employment profile that later transformed their lives.

Out of the three Institutes established in 2008, Basara was allotted to Telangana State while the other two Institutes at R K Valley and Nuzvidu remained with Andhra Pradesh consequent to bifurcation of the combined state in 2014. The Government of Andhra Pradesh established two more Institutes at Ongole and Srikakulam in 2016. Thus, the University has four constituent Institutes located at R K Valley, Nuzvidu, Ongole and Srikakulam. The University was admitted in to 2f in December 2019 and 12 B in June 2020.

Education at RGUKT is based on the intensive use of Information Technology. Every student has access to a laptop and education, uses the latest advances in Learning Sciences such as Learning by Example, Learning by Doing and Problem-based Learning. Online lectures are provided and lectures are followed by problem solving sessions that reinforce what has been covered in each lecture.

RGUKT Educational Objectives

The primary objective of establishing RGUKT was to provide high quality educational opportunities for the rural youth of Andhra Pradesh. Another key educational objective of RGUKT is to use advances in learning sciences and explore the use of modern cognitive science tools in education and learning. Phrases such as "Learning by Example", "Learning by Doing", "Problem-Based Learning", "Self-Paced Learning", etc become facilitated when every student can be assured to have a personal computer that does not have to be shared with anyone else.

Objectives of the University

- To impart to each student broad skills of Learning to Learn, Learning to Think and Learning to Live
- To reinforce core values of integrity, respect for all, and care for environment
- To disseminate and advance knowledge in the emerging fields such as Information Technology, Nanotechnology, etc
- To make special provisions for integrated courses including Humanities, Social Sciences and other interdisciplinary areas to impart broad-based education including soft skills.
- To function as a resource center for knowledge management and entrepreneurship development in the emerging technologies.
- To establish close linkage with industry to make teaching and research at the institutes relevant to the needs of the economy, at national and global levels.

Governing Council

(1) There shall be a Governing Council for the University, which shall be an apex body for the overall governance of the constituent institutes established under section 3, either as Public or Private - Public Partnership as specified in the statute 16. The Governing Council shall be responsible for the general superintendence, accreditation, direction and policies of all the constituent Institutes.

(2) The Governing Council shall have following powers,-

(i) to establish special centers or other units for research and teaching as are necessary for furtherance of its objectives;

(ii) to create administrative, ministerial and other posts for the University and to make appointments there to;

(iii) to institute and award fellowships, scholarships, studentships, bursaries;

(iv) to make a provision for research and advisory services and for that purpose to enter into such arrangements with other institutions or bodies as it deem necessary;

(V) to determine standards and procedures for admission into the constituent Institutes which may include examination, evaluation, or any other method of testing;

(vi) to facilitate the activities of Institutes in respect of academic, financial and administrative matters;

(vii) to fix fees and other charges;

(viii) to receive donations and to acquire, hold, manage and dispose of any property for the purposes of the objects of the University and Institutes;

(ix) to review, from time to time, the broad policies and programmes and to suggest measures for the improvement and development of the constituent Institutes;

(x) to consider and pass resolutions on the annual report and the annual accounts and the audit report on such accounts;

(xi) to perform such other functions as may be prescribed by the statutes;

(xii) to do all such others acts and things as may be necessary, incidental or conducive to the attainment of all or any of the objects of the University;

(xiii) The constitution of the Governing council and the term of office of its members shall be prescribed by the statute⁹.

II The powers and duties of its Officers and Employees:

The Chancellor

6. (1) The Chancellor shall be appointed by the Government in such manner as may be prescribed by the Statute 1.

(2) The Chancellor shall, by virtue of his office, be the Head of the University.

(3) The Chancellor shall chair the Governing Council and Academic Council.

The Vice-Chancellor

7. (1) The Vice- Chancellor shall be appointed by the Governing Council in such manner as prescribed by the Statute 2.

(2) The Vice- Chancellor shall assist the Chancellor of the University in discharge of his/her duties.

(3) The Vice- Chancellor in the absence of the Chancellor shall Chair the Governing Council and Academic Council.

(4) The Vice- Chancellor shall chair the meetings of the Executive Committee and Board of Studies of the Constituent Institutes.

(5) The Vice- Chancellor shall be the Chief Executive Officer of the University.

Academic Council

(1) The Academic Council shall be the Principal academic body of the University and shall Co-Ordinate and exercise general supervision over the academic policies of the constituent Institutes.

(2) The Constitution of the Academic Council, the term of office of its members and its powers and functions shall be prescribed by the Statute 11.

Power and Functions of Institutes

9. The Institute shall have the following powers and functions, namely:-

(i) to prescribe the qualifications under which persons shall be admitted to the Institute and to any particular course of study therein;

(ii) to cause organization of teaching, research, experimentation and practical training in the fields relevant to the objects of the Institute;

(iii) to hold examinations and to confer and grant degrees, diplomas, certificates, and other academic distinctions on persons who shall have passed the examinations or other tests conducted by the Institute as prescribed by the University;

(iv) to institute and establish or abolish professorships, readerships, lectureships and any other such offices required by the Institute, to appoint persons to such posts, to remove person from such posts and to prescribe the conditions of service relating to such offices;

(v) to institute and award fellowships, scholarships, studentships, bursaries and prizes;

(vi) to develop industrial services through the faculty;

(vii) to make provision for research and advisory services and with these objects to enter into such arrangements with other institutions or with public bodies or industrial firms as may be deemed fit;

(viii) to institute and establish or abolish such administrative offices as may be required, to appoint persons to such offices, to remove persons from such offices, and to prescribe the conditions of service relating to such offices;

(ix) to provide for the printing and publication of research and other works which may be issued by the Institute;

(x) to organize and encourage preparation, printing, publication and distribution of text books relevant to the objects of the Institute;

(xi) to fix, demand and receive fees, subscriptions and deposits;

(xii) to act as trustees or managers of any property , legacy, endowment or gift for purpose of education or research otherwise in furtherance of the work and welfare of the Institute and to invest any funds representing the same in accordance with the provisions of this Act, the statutes, and the Regulations made there under,

(xiii) to establish, maintain and manage research department and institutions;

(xiv) to do all such other acts and things as may be requisite in order to further the objects of the Institute.

(xv) to conduct innovative experiments in new methods and technologies in the fields of Information Technology, Nano Technology, Solar Energy Technology, Biotechnology and other emerging area in order to achieve international standards of such education, training and research;

(xvi) to prescribe courses and curricula in consultation with industry and provide for flexibility in the education system and delivery methodologies including electronic and distance learning;

(xvii) to hold examination including through electronic mode;

(xviii) to establish such special centers, specialized study centers or other units for research and instruction as are, in the opinion of the Institute, necessary for the furtherance of its objects;

(xix) to develop and maintain linkages with educational or research Institutions and industries in any part of the world in furtherance or the objectives of the University;

(xx) to develop and maintain relationships with teachers, researchers, domain experts and industrialists in Information Technology, Nano Technology, Solar Energy Technology, Biotechnology and other emerging areas in any part of the world for achieving the objects of the University;

Officers of the Constituent Institutes

10. The following shall be the officers of each of the constituent institute, namely:-

(i) The Director;

(ii) The Dean;

(iii) The Administrative Officer;

(iv) The Finance Officer; and

(v) such other persons as may be prescribed to be officers of the Institute.

Director of the Institute

11. (1) there shall be a Director of the constituent Institute who shall be appointed by the Chancellor from a panel of names recommended by the Governing Council in such manner as prescribed in the Statute 3.

(2) The initial term of appointment shall be for a period of three years, and may be extended for another period of three years. The appointment is subject to the age limit of not exceeding 65 years.

Powers and Duties of Director

12. (1) The Director shall be the Chief Executive and Academic officer of the constituent Institute. He / She shall preside over the meetings of the Finance Committee and Executive Committee.

(2) Without prejudice to the generality of the provisions contained in sub-section (1), the Director shall, -

(a) Exercise general supervision and control over the affairs of the constituent Institute;

(b) Ensure implementation of the decision of the authorities of the constituent Institute and responsible for imparting of instruction and maintenance of discipline in the constituent Institute;

(c) Exercise such other powers and perform such other duties as may be assigned to him under the Act or as may be delegated to him by Governing Council or the Chancellor, as the case may be.

The Deans

13. The Deans of the constituent Institute shall be appointed in such a manner and shall exercise such powers and perform such duties as may be prescribed by the Statute 7.

The Administrative Officer

14. The Administrative Officer of the constituent Institute shall be appointed in such a manner and shall exercise such powers and perform such duties as may be prescribed by the Statute 4.

The Finance Officer

15. The Finance Officer of the constituent Institute shall be appointed in such a manner and shall exercise such powers and perform such duties as may be prescribed by the Statute 5.

Other Officers

16. The manner of appointment and powers and duties of other officers of the constituent Institute shall be prescribed by the Statute 6.

Authorities of the Constituent Institute

17. The following shall be the Authorities of the constituent Institute:-

i. the Executive Committee;

- ii. the Board of Studies; and.
- iii. Any such other authorities as may be declared by any future Statutes.

Executive Committee

18. The Executive Committee shall be the principal executive body of the constituent Institute. The constitution of the executive Committee, the term of office of its members and its powers and functions shall be prescribed by the Statute 10.

Board of Studies

- 19.
- i. Each Constitute institute shall have its own Board of Studies.
 - ii. The constitution of the Board of studies, the term of office of its members and its powers and functions shall be prescribed by the Statute 12.
 - iii. The Board of Studies subject to the overall control of the Academic Council shall have the powers to introduce new domain specializations, new soft skills and new research programmes.
 - iv. The Board of Studies shall be the principal planning and reviewing body and it shall also arrange for periodical monitoring of the development programmes and of teaching and research in the constituent Institute.

Other Authorities

20. The constitution, powers and functions of other authorities shall be prescribed by the future Statutes.

Constitution of Committees

21. Where any authority of the constituent Institute is given power by the Act or the Statutes to appoint Committees, such Committees shall as otherwise provide, consist of the members of the authority concerned and of such other persons as the authority in each case may think fit.

III Procedure followed in the decision making process, including Channels of supervision and accountability:

Organizational Chart:

IV Norms set by the Universities for the discharge of its functionaries:

The University will discharge its functions as per the RGUKT Act No:18 of 2008, statutes and regulations made there on by placing such proposals before Executive Council from time to time for approval whenever required.

V The Rules, Regulations, Instructions, Manuals and Records, held by it or under its control or used by its employees for discharging its functions:

The following are dealt with by the university in discharging its functions:

- As per Act and Statute of Act 18 of 2008
- U.G.C. Regulations on various aspects.
- Government Orders on the various academic & administrative matters

VI. A statement of the categories of documents that are held by it or under its control

The documents pertaining to various activities of the university are with the following sections:

- Establishment Section
- Accounts Section
- Engineering Section
- Examination Section
- R & D Section
- Admission Section
- Academic Affairs
- Procurement
- Student welfare

VII. Particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof

NONE

VIII. Statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public

Following are the councils, boards, committees & other bodies of the university:

- The Governing Council
- Streamlining Committee (Standing Committee to Governing Council)
- The Academic Council
- The Standing Committee of the Academic Council
- The Finance Committee
- Internal Quality Assurance Cell
- Board of Studies
- Building and Works committee

IX. A directory of its officers and employees –

X. Monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations

Monthly Remunerations (Scale of Pay) as per UGC pay scale 2016 and RPS-2015 pay Scales of RGUKT

S.No	Category	Pay Scale (Rs.)
1	Professor	144200-218200
2	Associate Professor	131400-217100
3	Assistant Professor	57700-211500
4	Finance Officer	52590-103290

Non-teaching employees are engaged on both contractual and outsourced basis.

XI. Budget allocated to each of its agency, indicating the particulars of all plans,

Budget allocated for the year 202021, 2021-22 & 2022-23 under head of accounts

S. No	Head	Description	Budget Proposed (Rs.Cr) F.Y. 2020-21	Budget Sanctioned (Rs.Cr) F.Y. 2020-21	Budget Released (Rs.Cr) F.Y. 2020-21	Budget Proposed (Rs.Cr) F.Y. 2021-22	Budget Sanctioned (Rs.Cr) F.Y. 2021-22	Budget Released (Rs.Cr) F.Y. 2021-22	Budget Proposed (Rs.Cr) F.Y. 2022-23	Budget Sanctioned (Rs.Cr) F.Y. 2022-23	Budget Released (Rs.Cr) F.Y. 2022-23
a.	310/311	Grant in aid for salaries	69.42	47.27	47.27	169.65	4.82	17.97 18.88*	45.00	40.00	40.00
b.	310/312	Other grant in aid for maintenance	211.26	0.879	0	239.46	17.48	17.50	212.15	51.11	25.00
c.	530/531	Major works	400.00	100	0	450.00	0	0	329.78	0	0
	Total		680.68	148.14	47.27	859.11	22.30	54.35	586.93	91.11	65.00

XII. The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes

Following are the student amenities bought for students

For the Financial Year 2020-21

S.No	Payment to Student amenities already supplied	Description of Item	Amount (Rs.)
1	Class Uniforms	24000 pairs	1,26,07,814
2	Sports Uniforms	24000 pairs	95,48,531
3	Mattresses with Pillows	6850 Nos	1,89,28,879

For the Financial Year 2021-22

S.No	Payment to Student amenities already supplied	Description of Item	Amount (Rs.)
1	Steel Cots	3850 No's steel cots to all four Institutes of RGUKT @ Rs.8500/-	3,27,25,000
2	Mattresses with Pillows	6850 No's mattresses with pillows to all four Institutes of RGUKT @ Rs.2763.34/-	1,89,28,879
3	Laptops	For 10,000 laptops RK Valley, Ongole and Srikakulam	23,15,63,650

XIII. Particulars of recipients of concessions, permits or authorizations granted by it.

Nil

(Additional Information)

The University is currently implementing the following Awards and Incentives to students:

TOPPERS IN 2018-19

- Mr. Bhukya Suresh Naik with ID No. : N130308 of RGUKT Nuzvid campus is awarded a prize for being the topper of the 2018-19 batch; he is also the topper in Mechanical Engineering branch for the same year.
- Ms. Shaik Shehnaz with ID No. :N130877 of RGUKT Nuzvid campus is awarded a prize for being the topper from among women students of 2018-19 batch; she is also the topper in Civil Engineering branch for the same year.
- Ms. Janapati Nagajyothi with ID No. : R131412 of RGUKT RK Valley campus is awarded a prize for being topper in Computer Science and Engineering branch from 2018-19 batch.
- Ms. Matam Bindusree with ID No. : R131161 of RGUKT RK Valley campus is awarded a prize for being the topper in ECE branch for the 2018-19 batch.
- Ms. Moode Haritha with ID No. : R131459 of RGUKT RK Valley campus is awarded a prize for being the topper in MME branch for the 2018-19 branch.
- Ms. Thelaprolu Triveni with ID No. :R131610 of RGUKT RK Valley campus is awarded a prize for being the topper in Chemical Engineering branch for the 2018-19 batch.

TOPPERS IN 2019-20

- Ms. C. Nirosha with ID No.: R141072 of RGUKT RK Valley campus is awarded a prize for being the topper of the 2019-20 batch; she is the topper among women students and also the topper in ECE branch for the same year.
- Mr. Mulintivari Balachandra Reddy with ID No.:R141048 of RGUKT RK Valley campus is awarded a prize for being the topper in CSE branch for the 2019-20 batch.
- Ms. Angadi Manjula Devi with ID No. : R141827 of RGUKT RK Valley campus is awarded a prize for being the topper in Civil Engineering branch for the 2019-20 batch.

- Ms. Gulipalli Sandhya with ID No.: N140455 of RGUKT Nuzvid campus is awarded a prize for being the topper in Mechanical Engineering branch for the 2019-20 batch.
- Ms. Perumalla Aneela with ID No. : N140904 of RGUKT Nuzvid campus is awarded a prize for being the topper in MME branch for the 2019-20 batch.
- Ms. Chinapana Swathi with ID No. : N140054 of RGUKT Nuzvid campus is awarded a prize for being the topper in Chemical Engineering Branch for the 2019-20 batch.

GOLD MEDALISTS AND TOPPERS IN 2020-21

- Mr. Kanthuri Venkata Gowrisankara Varaprasad with ID No. : R151081 of RGUKT RK Valley campus is awarded the Gold Medal in the name of Dr. Y. S. Rajasekhara Reddy for being the overall topper for the year 2020-21 ; he is also the topper in MMEB branch for the same year.
- Mr. Nallamilli Aditya Venkata Reddy with ID No. : N150790 of RGUKT Nuzvid campus is awarded the Gold medal in the name of Prof. D. Raj Reddy for being the topper in Computer Science and Engineering branch for 2020-21 batch.
- Ms. Veeramareddigari Usha Rani with ID No. : R151074 of RGUKT RK Valley campus is awarded the Gold medal in the name of Smt. Kalluri Venkata Subbamma for being the overall women topper for the year 2020-21 ; she is also the topper in Chemical Engineering branch from the same batch.
- Ms. Gorle Pavani, with ID No. : N150717 of RGUKT Nuzvid campus is awarded a prize for being the topper in Civil Engineering branch for 2020-21 batch.
- Mr. Oleti Hitesh Pavan with ID No. : N150816 of RGUKT Nuzvid campus is awarded a prize for being topper in ECE branch for 2020-21 batch.
- Mr. Nandavati Prasanth with ID No. : R151240 of RGUKT RK Valley campus is awarded a prize for being the topper in Mechanical Engineering branch for 2020-21 batch.

XIV. Information Available in ELECTRONIC form

Information is available on the University website, www.rgukt.in

XV. Facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use

Information can be obtained by the citizens through the website of the University, www.rgukt.in

Library facility is not available for public use

XVI. The names, designations and other particulars of Public Information Officers:

List of Public Information Officers and Applet Authorities of RGUKT and Its Constituent units with contact details

Details of Public Information Officers

S.No	Name of the Office/Administrative Unit	Name and Designation of PIO	Office Telephone	Email
1	Office of the Vice Chancellor, RGUKT	Dr. G. Bhanu Kiran, Chief Administrative Officer	9885368232	cao@rgukt.in
2	Director, RGUKT Nuzvid Campus	Mr. P. Pradeep Kumar	9618422757	ao@rguktn.ac.in
3	Director, RGUKT R.K Valley Campus	Mr. Mahboob Jilani	7670905568	ao@rguktrkv.ac.in
4	Director, RGUKT Ongole Campus	Mr. Ramesh Babu	7670905581	ao@rguktong.ac.in
5	Director, RGUKT Srikakulam Campus	Mr. M. Muni Rama Krishna	9182568398	ao.sklm@rgukt.in

Details of Appellate Authority

S.No	Name of the Office/Administrative Unit	Name and Designation of PIO	Office Telephone	Email
1	Office of the Vice Chancellor, RGUKT	Prof. M. Vijaya Kumar, Vice Chancellor (i/c)	9440780899	vc@rgukt.in
2	Director, RGUKT Nuzvid Campus	Prof. G.V.R Srinivasa Rao	7670905561	director@rguktn.ac.in
3	Director, RGUKT R.K Valley Campus	Prof. K. Sandhya Rani	7670905567	director@rguktrkv.ac.in

4	Director, RGUKT Ongole Campus	Prof. B.Jayarami Reddy	7670905580	director@rguktong.ac.in
5	Director, RGUKT Srikakulam Campus	Prof. P. Jagadeeswara Rao	7670905572	director@rguktsklm.ac.in

Directory of officers of RGUKT

Name of the Officer	Designation	Mobile Number	Email
Prof.K.C.Reddy	Chancellor	767090551	chancellor@rgukt.in
Prof.M.Vijaya Kumar	Vice Chancellor	767090552	
Prof.K.Sandhya Rani	Director, RK Valley	7670905567	director@rguktrkv.ac.in
Prof.G.V.R.Srinivasa Rao	Director, Nuzvid	7670905561	director@rguktn.ac.in
Prof.B.Jayarami Reddy	Director, Ongole	7670905580	director@rguktong.ac.in
Prof.P.Jagadeeswara Rao	Director, Srikakulam	7670905572	director.sklm@rgukt.in
Dr.Bhanukiran	Chief Administrative officer	9885368232	cao@rgukt.in
Mr.B.V.Srinath	Finance Officer	7670905554	fo@rgukt.in
Mr.P.Pradeep Kumar	Administrative Officer, Nuzvid	9618422757	ao@rguktn.ac.in
Dr.Nagarjuna Devi	Finance Officer, Nuzvid	9394516638	fo@rguktn.ac.in
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Dr.Venkata rao S	Dean, Student welfare, Nuzvid	9948590390	dsw@rguktn.ac.in
Ms.B.Sravanthi		9912121216	
Mr.Satyadev M	Controller of examinations, Nuzvid	9703123436	coe@rguktn.ac.in
Dr. Mahboob Jilani	Administrative Officer, RK Valley	7670905568	ao@rguktrkv.ac.in
Mr.K.Dinesh Reddy	Finance Officer, RK Valley	7670905570	fo@rguktrkv.ac.in

Ms.Ratnakumari Ch.	Dean, Academics, RK Valley	9441603196	da@rguktrkv.ac.in
Mr.G.Venkatesh	Controller of examinations, RK Valley	7569300667	coe@rguktrkv.ac.in
Mr.Imran Sharif B	Dean, Student welfare, RK Valley	7382101043	dsw@rguktrkv.ac.in
Mr. Rama Krishna Muni	Administrative Officer, Srikakulam	9182568398	ao.sklm@rgukt.in
Dr. S Asiri Naidu	Finance Officer, Srikakulam	8297291333	<u>financeofficer@rguktsklm.ac.in</u>
Mr. K Mohana Krishna Chowdary	Dean, Academics Srikakulam	9703033366	<u>da@rguktsklm.ac.in</u>
Mr. G Ravi	Dean, Student welfare, Srikakulam	7981410407	<u>dsw@rguktsklm.ac.in</u>
Dr. P Govardhana Rao	Controller of examinations, Srikakulam	9703173737	<u>coe@rguktsklm.ac.in</u>
Dr. N. Ramesh Babu	Administrative officer, Ongole	7670905581	ao@rguktong.ac.in
Dr. Sk. Meeravali	Finance Office, Ongole	7670905583	fo@rguktong.ac.in
Prof.B.Jayarami Reddy	Dean, Academics, Ongole	7670905580	da@rguktong.ac.in
Dr.Suguna Rao S	Dean, Student welfare, Ongole	9490624608	dsw@rguktong.ac.in
Dr. P. Rangaswamy	Controller of Examinations, Ongole	9440130123	coe@rguktong.ac.in