



Rajiv Gandhi University of Knowledge Technologies-AP

RGUKTCET-2021

USER GUIDE

For filling the Online Application Form

- 1) The Candidates are required to visit the website <https://www.rgukt.in> and click on **RGUKT-CET,2021**.

RGUKT-AP Home Nuzvid RK Valley Ongole Srikakulam Careers @ RGUKT Tenders Contact Us

Rajiv Gandhi University of Knowledge Technologies-AP
Catering to the Educational Needs of Gifted Rural Youth of Andhra Pradesh
(Established by the Govt. of Andhra Pradesh and recognized as per Section 2(f) of UGC Act, 1956)

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RGUKT, Andhra Pradesh, Ombudsperson
RGUKT-CET 2021 (19.08.2021)

More..

RGUKT-CET, 2021 NEW

- 2) The following screen will appear. Click on **Online application submission..**

RGUKT-CET, 2021

Paper Advertisement
Detailed Notification
Important Dates
Model Question Paper
How to fill applica
Online application submission:

Helpline Numbers:
08656-235855 (* Only from 10:00 AM to 5:00 PM in all working days)

Contact for further details:
The Convener, RGUKT CET- 2021,
RGUKT Nuzvid Campus,
Nuzvid, Krishna District, Andhra Pradesh - 521202
Email : convener.cet@rgukt.in

- 3) The following screen will appear. Click on **Apply Online** for filling the Online Application Form. Read the Notification thoroughly before proceed to fill the Online Application Form.

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Application Form

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Application

- Apply Online **NEW**
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News & Alert

- 4) The following screen will appear, go through the prerequisites and keep all the documents ready. Click on **Click here to pay Amount**. If already paid amount Click on **Click here if amount paid already**.

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Online Application Form

Instructions on Filling the Online Application Form

Keep the following certificates and / or details ready as the details are mandatory during filling the Online Application Form:

- Read all information given in the Detailed Notification, Annexures, User Guide and instructions given carefully before Filling the Application.
- Application Fee:
 - Rs. 400.00 (for OC candidates)
 - Rs. 250.00 (for BC candidates)
 - Rs. 150.00 (for SC and ST candidates)
- The application fee can be paid using the payment gateway (Credit Card / Debit Card / Netbanking / UPI).
- Please keep the application printout and payment receipt with you for future reference and Correspondence
- **Note: It is recommended to use Google Chrome Browser**

Click here to Pay the Application fee for Registration

Click here for Registration if Application fee is Already paid

- 5) You will direct to the following page. Please fill the details and click on **Submit** button.

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Application Form

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*** Mandatory**

1. Do you belong to Andhra Pradesh or Telangana ? * : Yes No NRI

2. Community * :

3. SSC or Equivalent Roll No. (Hall Ticket No.) * :

4. Board Of SSC / Equivalent Exam * :

[Submit](#)

- Fill the following details and click on **Pay Amount** button.

5. Candidate Name (as per SSC or Equivalent) * :

6. Father Name * :

7. Mother Name * :

8. Date of Birth (as per SSC or Equivalent) * :

9. Candidate Mobile No * :

Net Amount to be Paid :

[Pay Amount](#)

- 6) You will direct to the payment gateway page. Select the appropriate payment mode i.e. **Debit card / Credit card / Net banking / UPI** and pay the amount. Once the payment is successful, you will direct to the following page and click on **Proceed to Online Application Form.**

- 7) You will direct to the Personal Information page. Fill all the relevant details and click on **Next** Button.

Personal Information

Note: Click on Next Button to Save Your Details.

Hall Ticket /Roll No. of SSC / Equivalent exam

Board Of SSC / Equivalent Exam

Student Name as in applicant's SSC/equivalent board certificate

Father Name / Guardian Name

Mother Name

DOB as Per SSC Certificate

Select Campus Preferences

Select RGUKT Campus 1: *

Select RGUKT Campus 2: *

Select RGUKT Campus 3: *

Select RGUKT Campus 4: *

Clear Preferences

Age of the student(as on 31.12.2021)

Gender of the Student *

Male Female

Note: Please Upload all Certificates image(.jpg) format and File Size should be between 150KB and 1 MB

Community

Do you claim reservation under PH category? *

Yes No

Select disability: *

Enter % of Disability *

Upload Physically Handicapped Certificate image (.jpg)(Optional)

Do you claim reservation under Children of Armed Personnel(CAP) category? *

Yes No

Upload Children of Armed Personnel(CAP) Certificate image(.jpg)(Optional)

Do you claim reservation under National Cadet Corps (NCC) category? *

Yes No

Upload National Cadet Corps (NCC) Certificate image(.jpg)(Optional)

Do you claim reservation under Sports category? *

Yes No

If Yes, Select Sport *

Select highest participation level *

Select year of participation *

Upload all the sports Certificates in the order of highest level to lowest level in the single pdf file (upto 3MB)(Optional)

Next

8) You will direct to the Education Particulars page. Fill all the relevant details and click on **Next** Button.

Personal Information | **Education Particulars** | Other Details | Communication Details | Image Upload | Declaration

Education Particulars

Note: Click on Next Button to Save Your Details.

*** Mandatory**

Did you Pass All Subjects of SSC or Equivalent examination in the year 2021: * Yes No

Medium of Instruction(Class X): *

Are you a Candidate migrated from the state of Telangana to the State of Andhra Pradesh after 2nd June,2014 ? * Yes No

Select the District to which the applicant is declared local (in local status certificate issued by the Tahsildar) in the state of Andhra Pradesh: *

Upload Certificate Image(.jpg) of Local Status issued by the Tahsildar:(Optional) ***The File should be in .JPG format and File size should be between 100 KB to 1MB**

Deatils of School Education as per Study Certificates:

10th Class *	<input type="text" value="Select State"/>	<input type="text" value="--Select District--"/>	<input type="text"/>	<input type="text" value="School Name"/>
	<input type="text" value="--Select Locat"/>	<input type="text" value="--Select Managemen"/>	<input type="text" value="Select Type"/>	
9th Class *	<input type="text" value="Select State"/>	<input type="text" value="--Select District--"/>	<input type="text"/>	<input type="text" value="School Name"/>
	<input type="text" value="--Select Locat"/>	<input type="text" value="--Select Managemen"/>	<input type="text" value="Select Type"/>	
8th Class *	<input type="text" value="Select State"/>	<input type="text" value="--Select District--"/>	<input type="text"/>	<input type="text" value="School Name"/>
	<input type="text" value="--Select Locat"/>	<input type="text" value="--Select Managemen"/>	<input type="text" value="Select Type"/>	
7th Class *	<input type="text" value="Select State"/>	<input type="text" value="--Select District--"/>	<input type="text"/>	<input type="text" value="School Name"/>
	<input type="text" value="--Select Locat"/>	<input type="text" value="--Select Managemen"/>	<input type="text" value="Select Type"/>	
6th Class *	<input type="text" value="Select State"/>	<input type="text" value="--Select District--"/>	<input type="text"/>	<input type="text" value="School Name"/>
	<input type="text" value="--Select Locat"/>	<input type="text" value="--Select Managemen"/>	<input type="text" value="Select Type"/>	
5th Class *	<input type="text" value="Select State"/>	<input type="text" value="--Select District--"/>	<input type="text"/>	<input type="text" value="School Name"/>
	<input type="text" value="--Select Locat"/>	<input type="text" value="--Select Managemen"/>	<input type="text" value="Select Type"/>	
4th Class *	<input type="text" value="Select State"/>	<input type="text" value="--Select District--"/>	<input type="text"/>	<input type="text" value="School Name"/>
	<input type="text" value="--Select Locat"/>	<input type="text" value="--Select Managemen"/>	<input type="text" value="Select Type"/>	

Local Status as per applicant's Education:

- 9) You will direct to the Other details page. Fill all the relevant details and click on **Next** Button.

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Other Details

Note: Click on Next Button to Save Your Details.

*Mandatory

<p>Unique Identification Number (UID) / Aadhaar Number *</p> <input style="width: 95%;" type="text"/>	<p>Place of residence *</p> <input style="width: 95%;" type="text" value="Select"/>
<p>Annual Income of Parents *</p> <input style="width: 95%;" type="text" value="Select"/>	<p>Parents origin of income as mentioned in income Certificate/ Ration card *</p> <input style="width: 95%;" type="text" value="Select"/>

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- 10) You will direct to the Communication details page. Fill all the relevant details and click on **Next** Button.

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Communication Details

Note: If minimum number of candidates did not choose a Mandal for Examination Centre, the Examination Centre for the candidates will be allocated in nearby Mandal.

Note: Click on Next Button to Save Your Details.

*Mandatory

<p>Select Exam Center Preference *</p> <p><input checked="" type="radio"/> Andhra Pradesh <input type="radio"/> Telangana</p>	<p>Select District *</p> <input style="width: 95%;" type="text" value="Select"/>	<p>Select Mandal *</p> <input style="width: 95%;" type="text"/>
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<p>Applicant Contact Number: *</p> <input style="width: 95%;" type="text"/>	<p>Email Address: *</p> <input style="width: 95%;" type="text"/>	<p>School HM / Principal Contact Number: *</p> <input style="width: 95%;" type="text"/>
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Address for Correspondence: *

<p>Flat / House No: *</p> <input style="width: 95%;" type="text" value="Flat/House No"/>	<p>Street & Village: *</p> <input style="width: 95%;" type="text" value="Street"/>	<p>State: *</p> <input style="width: 95%;" type="text" value="Select State"/>
<p>District: *</p> <input style="width: 95%;" type="text" value="--Select District--"/>	<p>Mandal: *</p> <input style="width: 95%;" type="text"/>	<p>Pincode: *</p> <input style="width: 95%;" type="text" value="Pincode"/>

Permanent Address: * Same As Correspondence Address

<p>Flat / House No: *</p> <input style="width: 95%;" type="text" value="Flat/House No"/>	<p>Street & Village: *</p> <input style="width: 95%;" type="text" value="Street"/>	<p>State: *</p> <input style="width: 95%;" type="text" value="Select State"/>
<p>District: *</p> <input style="width: 95%;" type="text" value="--Select District--"/>	<p>Mandal: *</p> <input style="width: 95%;" type="text"/>	<p>Pincode: *</p> <input style="width: 95%;" type="text" value="Pincode"/>

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- 11) You will direct to the Image Upload page. Upload all the relevant files and click on **Next Button**.

Personal Information Education Particulars Other Details Communication Details Image Upload Declaration

Upload Images

Note: Click on Next Button to Save Your Details.

* Mandatory

Upload Passportsize photograph & Signature as a single JPG File.*

Upload SSC or Equivalent Examination Hall Ticket / Grade Sheet / Marks Memo / Pass Certificate. The File should be in .JPG format and File size should be between 150 KB to 1 MB.

Browse

Photo

Browse

The file size should be between 20 KB to 50 KB.

Previous Next

- 12) You will direct to the Declaration page. Read the Declaration and tick I agree check box. Click on **Submit Application** for final submission of the Application Form.

Personal Information Education Particulars Other Details Communication Details Image Upload Declaration

Declaration

I hereby declare that all the particulars stated in this application form are true to the best of my knowledge and belief. I have read the detailed notification and I shall abide by the terms and conditions of RGUKTCET-2021.

Previous Submit Application

- 13) Click on **Download Submitted Application**. Filled in Online Application Form will be downloaded as a PDF file. Take the printout of the Filled in Online Application Form. Preserve this Filled in Online Application Form till the completion of Admission process.

Your Application for RGUKTCET-2021 is Submitted Successfully

Download Submitted Application

END OF DOCUMENT