

BID DOCUMENT

Open Competitive Bid (OCB)

For

Security Services

**For Campuses at Constituent Institutes of
Rajiv Gandhi University of Knowledge
Technologies**

Proprietary & Confidential

**RAJIV GANDHI UNIVERSITY OF KNOWLEDGE
TECHNOLOGIES**

**Ground Floor, Vindhya C4 Building,
IIIT-H Campus, Gachibowli**

HYDERABAD- 500 032

Phone: 040-23001830

Proprietary & Confidential

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Newspaper advertisement

Tender Notice



**RAJIV GANDHI UNIVERSITY OF KNOWLEDGE
TECHNOLOGIES
Ground Floor, Vindhya C4 Building,
IIIT-H Campus, Gachibowli
HYDERABAD- 500 032
Phone: 040-23001830**

Sealed Tenders are hereby invited from reputed Security Service Agencies for providing **Security Services** for the three RGU IIIT Campuses under RGUKT located at Basara (Adilabad Dist), Nuzvid (Krishna Dist) and RK Valley (Kadapa Dist).

The last date of submission of Tender along with EMD as specified in the bid document is 09-12-2010 at 03:00 PM.

Interested parties can collect the Tender documents from the office of the RGUKT from 24-11-2010 to 08-12-2010 against payment of Rs. 5,000/- for each campus separately towards the cost of Tender document (non-refundable) through D.D. payable to REGISTRAR, RGUKT at Hyderabad. Further details visit our website www.rgukt.in

Date: 22-11-2010

**Sd/-
Registrar,
RGUKT**

Time schedule of various tender related events
(Security Services)

Bid calling date	22-11-2010
Last date for sale of bid document	08-12-2010 at 05:00 P.M.
Bid closing date/time	09 -12-2010 at 03:00PM
Technical Bid Opening date/time	09-12-2010 at 04:30PM
Price Bid opening date/time	13-12-2010 at 04:00PM
Bid Document fee	Rs.5,000/- for each Centre separately
Contact person	Registrar, RGUKT
Reference No	RGUKT/Tender/Security/P1/25/2010

Registrar,
RGUKT

TENDER FORM

Not transferable

Reference: No.RGUKT /Tender/Security /P1/025/2010 dated:22-11-2010

Subject:- Tender for providing Security Services for three RGUIIT Campuses under RGUKT located at Basara (Adilabad Dist), Nuzvid (Krishna Dist) and RK Valley (Kadapa Dist) under RGUKT.

Last date for submission of the TENDER AT HYDERABAD is 09-12-2010 up to 03.00P.M.

Dear Sir/Madam,

- A. RGUKT invites sealed tenders comprising technical bid and price bid separately from reputed Security Service Agencies to provide Security Services in the Campuses of the three IITs under the RGUKT located at Basara (Adilabad Dist), Nuzvid (Krishna Dist) and R K Valley (Kadapa Dist).
- B. The Tender form consists of 29 pages of which pages from 6 to 21 are instructions and page No.22 is financial bid. The duly completed Technical Bid together with a copy of the bid document (this tender) signed on all pages and the Price Bid should be kept in separate sealed covers for separate College wise and these sealed covers may be submitted in a sealed master envelope superscripted with "Tender for providing Security Services in the Campuses of the three IITs under the RGUKT. The last date for submission of TENDER is 09 -12-2010 before 03:00 pm.
- C. The Sealed Tenders shall be deposited in the Tender box kept in the office of Registrar , RGUKT up to 03:00 PM on 09-12-2010

RGUKT reserves the right to award the contract to one or more than one tenderer. For any clarification and further details on the above tender please contact Telephone No: 040-23001830 or Contact Person during office hours.

Thanking you

Yours faithfully,

Registrar,
RGUKT

STATEMENT OF IMPORTANT LIMITS/VALUES RELATED TO BID

Item	Description
EMD	Rs 1,50,000/- per college
Bid Validity Period	90 days from the date of opening of bid
EMD Validity Period	180 days from the date of opening of bid
Contract Agreement	1 year from the date of giving work contract.
Period for furnishing performance Security	Within 7days from date of receipt of award
Performance security value	Rupees Three Lakhs per college for one year either in Bank Guarantee or Performance Security deposit form.
Performance security validity period	365 days beyond contract period
Period for signing the order Acceptance	Within 7 days from date of receipt of notification of award
Payment terms	
After Commencement of work	Monthly payment will be released by respective Colleges based on the day wise attendance particulars certified by the concerned Directors and passed the bill amount along with performance certificate.

ELIGIBILITY CRITERIA:-

- 1.1 Should have minimum of 5 years' experience in providing security services and submit proof of copies.
- 1.2 Should have possessed valid registration with the Labour Department.
- 1.3 Should have possessed PAN Card.
- 1.4 Should have possessed valid registration for Service Tax, EPF and ESI.
- 1.5 Should have minimum employees of 500 members in security services and evidence should be enclosed and valid contract labour licenses should be produced.
- 1.6 Should have 500 employees under its role in 2009-2010. PF returns, evidence should enclosed PF department acknowledgement and employees contribution computerized slips copies should be produced.
- 1.7 All the bidders shall include the following information and documents with their tenders.
 - a. Copies of original documents defining the constitution or legal status, place of registration and principal place of business ; written power of attorney of the signatory of the Bid to commit the Bidder.
- 1.8 Latest Income Tax Saral form/Returns filed
- 1.9 List of Present Clients with contact address & telephone numbers.
- 1.10 The bidder should have adequate experience in providing of such services as required in the tender .The bidder should have a minimum turnover of 3.00 Crores in the previous financial year ending 31st March 2010 and proof copies should be submitted. The nature of business should be security services.

The bidders must submit all relevant documentary evidence to demonstrate their eligibility for considering their bid. **The tenders received without the above documents will be rejected.**

Requirement

Sl.No.	Details	Security Guard (Unskilled)	Supervisor (Semi skilled)	Security Officer (Highly skilled)
1.	No of persons required for each Centre (approximately)	125	6	1

Note:- Variation in number of guards $\pm 20\%$

NOTE

A complete set of bidding documents may be purchased by interested bidders from the RGUKT contact person upon payment of the bid document price which is non-refundable. Payment of bid document price should be by demand draft / cashier's cheque or certified cheque drawn in favor of "Registrar , Rajiv Gandhi University of Knowledge Technologies " and payable at Hyderabad (India).