RAJIV GANDHI UNIVERSITY OF KNOWLEDGE TECHNOLOGIES

(Established through Act No.18 of 2008)
ANDHRA PRADESH, INDIA
(Catering to the Educational Needs of Gifted Rural Youth of Andhra Pradesh)

Performa for promotion under Career Advancement Scheme as per new regulations vide Go. Ms. 14, Higher Education Department, dated 13-02-2019

Application for promotion from Academic Level ___ to Academic Level___

Assistant Professor (Academic Level 10 to Academic Level 11 [Senior])

Assistant Professor (Academic Level 11 [Senior] to Academic Level 12 [Selection Grade])

Assistant Professor (Academic Level 12 [Selection Grade]) to Associate Professor (Academic Level 13A)

Associate Professor (Academic Level 13A) to Professor (Academic Level 14)

Professor (Academic Level 14) to Senior Professor (Academic Level 15)

(Please indicate whichever is applicable)

Part – A : GENERAL INFORMATION

1. Name of the Teacher   :
   (In block letters)

2. Department & College   :

3. Date of Birth   :

4. Caste   :
   (Whether belongs to SC / ST / BC / PH)

5. Date of appointment in   :
   University service

6. Present Designation and Pay Band with   :
   Academic Grade Pay

7. Date of last Promotion / Appointment   :
   with stage

8. Position / Level for which applied   :

9. Date of Eligibility for promotion   :

10. Assessment Period   :

11. Address for Communication   :

Contact Details   Mobile   :

                                     Land Line   :

                                     E-mail   :

12. Academic Qualifications (copies of certificates to be enclosed) :

Examination	Name of the Board / University	Month & Year of Passing	Percentage of marks obtained	Division	Subject / Specialization

13. Positions held prior to joining in the RGUKT service: (in case faculty wishes to claim the past service, he/she has to submit the check list as per (annexure-xi) the format given in the clause 4.11 of GO.Ms.No.20, dated 26.06.2023 along with the necessary proofs).

Designation	Institution	Position Ratified by University (Yes/No)	Nature of Duty	Pay band with Grade Pay	Date of Joining	Date of Leaving

14. Post(s) held after appointment in the RGUKT service:-

Designation	Department	Institute	Nature of Duty	Date of From	Date of To	Pay Scale / Pay Band with Grade Pay

15. Period of Teaching experience :-

P.G. Classes (in year) :

U.G. Classes (in year) :

16. Courses taught at various levels (name the course give details) :-

Post Graduation   :

Under Graduation   :

17. Total duration of Research experience   :
    excluding the period spent in acquiring
    M.Tech. / M.Phil / Ph.D.

18. Field of Specializations under the Subject / Discipline :

19. Orientation Programme / Refresher/Research Methodology Course/ syllabus up gradation workshop/Training –Teaching-Learning – Evaluation, Technology Programmes/ Faculty development programmes, MOOCs course with e- certification/ Development of e-contents in four quadrants/MOOCs course during the assessment period:-

(please enclose copies of the certificates attended)

Name of the Course	Place	Duration (days)	Period		Sponsoring agency
			From	To	

20. Teaching

Name of Activity	Grading Criteria
Teaching : (Number of classes taught/ Total Classes assigned) x 100% [Classes include sessions on tutorials, lab and other teaching related activities]	80% and above –GOOD Below 80% and above 70%- Satisfactory Less than 70% - Not satisfactory

Sl. No.	Year	Sem	Course / Paper	No. of classes Taught (A)	No. of classes Assigned (B)	Percentage (%) [A/B x 100]	Grade

21. Administrative Responsibilities
(participation in academic and administrative responsibilities (Administrative responsibility including Dean /Head/co-ordinator/warden etc)

S.No.	Academic Year	Administrative Responsibility	From	To	No. of Months

22. Examination and Evaluation Duties:

Sl. No.	Academic Year	Semester	Examination and Evaluation Duties performed				
			Question paper	Evaluation of Answer	Invigilation Duties	Projects/ Internships	Conduction of Lab

			setting	scripts		Evaluated	exams

23. Student related co-curricular activities, extension and field based activities such as student clubs, career counseling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services

Sl. No.	Year	Type of Activities performed	Role/ Responsibility	No. of Hours spent

24. Seminars/conferences/ workshops and other university activities organized

Sl. No.	Year	Seminars/conferences/ workshops and other university activities	Role/ Responsibility	From	To	No. of Days

25. Ph.D guidance (Actively involved in Ph.D guidance)

S.no.	Name of the scholar working under the guidance	Year of Registration	Status	No. of conferences/journal Publications
1				
2				

26. Ongoing Sponsored major and minor research projects

S.No.	Title of the project	Sponsoring Agency	Fund sanctioned	Duration	
				From	to

27. Details of the publication in peer reviewed or UGC list of Journals (CARE List) during assessment period

S.No.	Academic Year	Title of the paper	Name of the journal	Vol., Issue, month and year of Publication	UGC List of journals (CARE)/ peer reviewed*

* In case of peer reviewed journals, necessary proof of reviews by scholarly reviewers in the subject area of the journal.

OTHER RELEVANT INFORMATION

(a)   Academic awards and distinctions

(b)   Literary, cultural or other activities (e.g. attainment in sports etc) in which the applicant is interested and distinctions obtained

(c)   Please give details of any other credential, significant contributions, awards received, responsibilities etc., not mentioned earlier

Sl. No.	Details (Mention year, value etc., whether relevant)
1.	
2.	

LIST OF ENCLOSURES : (Please attach self-certified copies of certificates, sanctioned orders, papers, etc., wherever necessary)

1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	
11.	
12.	

I certify that the information provided is correct as per records enclosed.

Date   :

Place   :   Signature & Designation of the Applicant

It is Certified that, he/she has been working as Assistant Professor/Associate Professor/Professor   in the Department of _____since _____

The particulars given in this application have been checked and verified from office records and documents enclosed are found to be correct.

Head of the Institution

Research Score
(only for Candidates seeking promotion under CAS from Associate Professor (Level 13 A
to Professor (Academic Level 14)

(A) RESEARCH PAPERS PUBLISHED :   DETAILS IN ANNEXURE – 'I'

(B) PUBLICATIONS OTHER THAN RESEARCH ARTICLES (BOOKS, CHAPTERS IN BOOKS)
                             DETAILS IN ANNEXURE – 'II'

(C) CREATION OF ICT MEDIATED TEACHING LEARNING PEDAGOGY AND DEVELOPMENT OF NEW AND INNOVATIVE COURSES AND CURRICULA

                             DETAILS IN ANNEXURE – 'III'

(D) RESEARCH PROJECTS COMPLETED AND ONGOING:

    (i) Sponsored Projects:-   DETAILS IN ANNEXURE – 'IV'
    (ii) Consultancy Projects:-   DETAILS IN ANNEXURE – 'V'

(E) RESEARCH GUIDANCE   DETAILS IN ANNEXURE – 'VI'

(F) PATENTS   DETAILS IN ANNEXURE – 'VII'

(G) POLICY DOCUMENTS   DETAILS IN ANNEXURE – 'VIII'

(H) FELLOWSHIPS, AWARDS   DETAILS IN ANNEXURE – 'IX'

(I) INVITED LECTURS / RESOURCE   DETAILS IN ANNEXURE – 'X'
    PERSON/ PAPER PRESENTATIONS ETC.

(J) COUNTING PAST SERVICE (As per the clause number 4.0 of GO.Ms.No.20)
    DETAILS IN ANNEXURE – 'XI'

TOTAL RESEARCH SCORE

		Academic/Research of activity	2022-23	2021-22	2020-21	2019-20	2018-19	2017-18 and before	Total
A		Research Papers published in							
		a. UGC Listed Journals (CARE)							
		b. Peer – Reviewed Journals							
B		Publication other than journal articles (Books, Chapters in books)							
		a) Books, published by International Publishers							
		b) Books, published by National Publishers							
		c) Chapters in Edited book							
		d) Edited of book by International Publisher							
		e) Edited of book by national Publisher							
C		Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula							
		a) Development of Innovative pedagogy							
		b) Design of new curricula and courses							
		c) MOOCs							
		Development of complete MOOCs in 4 quadrants (4 credit course) (In case of MOOCs of lesser credits 05 marks/ credit)							
		MOOCs (developed in 4 quadrant) per module/lecture							
		Content writer/subject matter expert for each module of MOOCs (at least one quadrant)							
		Course coordinator for MOOCs (4 credit course) In case of MOOCs of lesser credits 02 marks/credit)							
D		Research Projects							
		i. Sponsored Projects							
		a) Projects Completed with grants above Rs. 10.00 laksh							
		b) Projects completed with grants less than Rs. 10.00 laksh							
		c) Projects Ongoing with grants above Rs. 10.00 laksh							
		d) Projects Ongoing with grants less than Rs. 10.00 laksh							
		ii) Consultancy Projects							
E		Research Guidance							
		i. M.Phil./ PG Dissertation							
		ii. Ph.D.							
F		Patents							
		International							
		National							
G		Policy Documents							
		International							
		National							
H		Fellowships/Awards							
		International							

	National							
I	Invited Lecturers / Resource Persons/paper presentations in seminars/conference etc.							
	a) International (abroad)							
	b) International (India)							
	b) National							
	c) State/University							
	Total :							

A. RESEARCH PAPERS PUBLISHED:

Sl. No.	Title with page Nos.	Journal Name with ISSN number	Year	UGC approved (CARE List) /Peer Reviewed Journal		Latest Impact Factor(Thompson Reuters), if any	Whether First / Corresponding / Co-Author	Score

B.PUBLICATIONS OTHER THAN JOURNAL ARTICLES (BOOKS, CHAPTERS IN BOOKS)

Sl. No.	Title of the book / chapter	Whether Solo or Co-Editor / Author	Name of the Publisher and year	ISBN / ISSN Numbers	Published by International / National / Local Publisher	Score

C. CREATION OF ICT MEDIATED TEACHING LEARNING PEDAGOGY AND CONTENT AND DEVELOPMENT OF NEW AND INNOVATIVE COURSES AND CURRICULA

Sl. No.	Academic Activity	Score
1	a) Development of Innovative pedagogy	
2	b) Design of new curricula and courses	
3	MOOCs	
	a) Development of complete MOOCs in 4 quadrants (4 credit course) (In case of MOOCs of lesser credits 05 marks/ credit)	
	b) MOOCs (developed in 4 quadrant) per module/lecture	
	c) Content writer/subject matter expert for each module of MOOCs (at least one quadrant)	
	d) Course coordinator for MOOCs (4 credit course) In case of MOOCs of lesser credits 02 marks/credit	
	Total	

D. RESEARCH PROJECTS :

(i) Sponsored Projects:-

Sl. No.	Title of Research Project	Major / Minor (as per UGC Project Guidelines)	PI / Co-PI / Joint PI	Period	Total Grant sanctioned & Received (in Lakhs)	Name of the funding agency	National / International	Score
							Total	

(ii) Consultancy Projects:-

Sl. No.	Title of Consultancy Project	Period	Total Gants Mobilized (in Rupees)	Name of the funding agency	National / International	Score

E. RESEARCH GUIDANCE

Level of Guidance	Name of Student	Title of the Thesis	Awarded/ Submitted	Year of Award/Submitted	Score
				Total API Score	

F.PATENTS

Sl. No.	Title of Invention	Patent : National or Internal level	Score
		Total	

G. POLICY DOCUMENTS

Sl. No.	POLICT DOCUMENT TITLE	Submitted to	International/National	Score
			Total	

ANNEXURE – IX

H. FELLOWSHIPS / AWARDS

Sl. No.	Name of the Fellowship / Award	Name of the academic body / association	Whether National / International / State / University level	Date of Award	Score
				Total	

ANNEXURE – X

I. INVITED LECTURS / RESOURCE PERSON/ PAPER PRESENTATIONS Etc.

Sl. No.	Title / Academic session / Subject of Lecturer delivered	Organizing Institution (Name of the City & Country)	Whether National / International / State / University level	Date of Lecturer	Duration	Score
					Total	

J. COUNTING PAST SERVICE (As per the clause 4.0-4.12 of GO.MS.No.20, dated 28.06.2023).

A.	Name of the candidate:			
B.	Period of Past Service claimed by the Candidate			
	Checklist for the said period			
	Criteria (A)	**YES/NO (B)**	**If Yes, Specify the annexure number (C)**	**Relevant details of the annexure in brief (D)**
NOTIFICATION CRITERIA				
1.	**Whether appointed through an All India Advertisement (in case of Colleges at least State level Open Advertisement) for merit based selection? (Y/N)** *(Note: Specify the type of notification in Column D. If the candidate is not appointed through All India Advertisement or through State Level Open Competition at least in case of Colleges, such service shall not be counted)*			
QUALIFICATION CRITERIA				
2	**Whether holding a Master's Degree in the relevant subject with prescribed class/grade/score? (Y/N)**			

	(Note: Specify Degree with score in Column D. If the candidate is not possessing Ph.D./NET/SLET/SET required as per Regulations if of UGC/concerned Regulatory Authority, such service of the candidate shall not be considered for this purpose)			
2A	**If applicable, whether holding a regular Ph.D. (OR) Qualified in NET/SLET/SET in the relevant subject as prescribed by UGC/concerned Regulatory Authority?** *(Note: Specify whether Ph.D./ NET/SLET/SET in Column D. If the candidate is not possessing Ph.D./ NET/ SLET/ SET if required as per Regulations of UGC/concerned Regulatory Authority, such service of the candidate shall not be considered for this purpose)*			
3	**Whether possessing other essential qualifications such as Minimum API Score or Minimum Service in a lower Academic Level etc as per regulations of UGC/ concerned Regulatory Authority at the time of his/**			

	her direct recruitment/ promotion? (Y/N) *(Note: Specify the qualifications, API score and service details in Column D. If the candidate, either directly recruited or promoted, without possessing the essential qualifications prescribed by UGC/ concerned Regulatory Authority, such service of the candidate shall not be considered for this purpose)*			
PAY CRITERIA				
4	**Whether appointed as a Regular faculty in the equivalent cadre post with corresponding UGC Pay Scale?** **(OR)** **Whether appointed as Regular / Adhoc / Contract / Part-time / Guest / Others with a consolidated pay equivalent to the gross emoluments drawn by a regular teacher in such post during that period? (Y/N)** *(Note: Specify the type of appointment regular/others and Scale or Gross pay per month in Column B. If the candidate's appointment is not in the*			

	equivalent cadre/ not in the equivalent scale/not with equivalent gross pay, such service of the candidate shall not be considered for this purpose)			
5	**Whether appointed as Adhoc/ Contract / Part-time /Guest / Others with pay on hourly basis even if paid monthly? (Y/N)** *(Note: Specify type of appointment and hourly pay in Column D. If the candidate is appointed on hourly basis during the period, such service of the candidate shall not be considered for this purpose)*			
6	**Whether the Total Emoluments Drawn by the Candidate are verifiable against his/her bank account statement or Income Tax Returns for the years? (Y/N)** *(Note: Specify total emoluments drawn per month by the candidate as per the bank account statement / IT Return for the years in Column D. If such gross emoluments are not verifiable or not equivalent to gross pay of a regular employee*			

	drawing UGC Scale, such service of the candidate shall not be considered for this purpose)			
SELECTION COMMITTEE CRITERIA				
7	**Whether appointed by a competent authority based on the recommendations of a duly constituted Selection Committee as per UGC/relevant Regulatory Authority? (Y/N)** *(Note: Specify the Selection Committee in Column D as per the annexure duly attested by the competent authority in the University concerned. If the annexure is not attached by the competent authority and/or the Selection Committee is not duly constituted as prescribed by UGC / concerned Regulatory Authority, such service of the candidate shall not be considered for this purpose)*			
8	**Whether the service prior to the date of (so called) ratification by universities with a duly constituted Selection Committee is also counted? (Y/N)** *(Note: Specify the date of appointment and date of*			

	ratification in Column D. If any service prior to the date of ratification is recommended by the Selection Committee/ University concerned, such service of the candidate shall not be considered for this purpose)			